

MAITC 2019 Grant Final Report Requirements

- Please E-mail final reports to maitc@maine.gov or mail to MAITC, 28 State House Station, Augusta, ME 04333
- Please include in the subject line the name of your email the school or organization and grant year.
- Do not send more than 3 pictures in 1 e-mail or the file will not pass through state security systems.
- If you do not receive a confirmation e-mail within 5 business days please contact the office at 207.287.5522 voice message available 24 hours.

General Ag Awareness \$1,000 & \$2,000 Categories

- Due by August 3, 2020 by mail or e-mail.
- Short written report of up to 2 pages including outcomes, assessment results, and numbers of students, teachers and volunteers involved,
- 2 – 6 photographs with releases for printed and online use,
- A copy of materials developed if applicable,
- Copies or records of any media coverage.

School Garden & Greenhouse – Up to \$2,000

- Due August 3, 2020 and may be submitted by mail or by email.
- Written report including outcomes, assessment results, and numbers of students, teachers and volunteers involved directly or impacted indirectly, and the hourly duration of involvement.
- 2 – 6 photographs with releases for printed and online use – Form posted on the website at www.MaineAgintheClassroom.org
- A copy of materials developed (if applicable) and alignment to standards,
- Copies or records of any media coverage.

Ag Leadership \$1,000

- Due 1 year from the submission deadline (may be submitted sooner). Report may be submitted by mail or at an attachment to email
- Short written report up to 2 pages including outcomes, assessment results, and numbers of students, teachers and volunteers involved directly or impacted indirectly, and the duration.
- 2 – 6 photographs with releases for printed and online use,
- A copy of materials developed (if applicable),
- Copies or records of any media coverage.

Ag Education Organization \$2,000

- Due 1 year from the submission deadline (may be submitted sooner) by email attachment to maitc@maine.gov
- Short written report up to 2 pages including outcomes, assessment results, and numbers of students, teachers and volunteers involved directly and impacted indirectly, and the duration.
- 2 – 6 photographs with releases for printed and online use,
- A copy of materials developed (if applicable),
- Event program and list of attendees with contact information. (email addresses)
- Copies or records of any media coverage.