

**Request for Applications
Maine Agriculture in the Classroom
2019 Agriculture Education Grant Program**

The Maine Agriculture in the Classroom Council will award grants in 5 categories, totaling up to \$60,000 in support of Maine agriculture education in grade levels pre-kindergarten through 12 as a direct result of the Maine Agricultural Specialty License Plate. Suitable projects will promote an understanding of the food and fiber system in the state and the nation through the infusion of agricultural concepts into Pre K – 12th grade level curricula.

Grant Category 5

Agriculture Education Organization Grant – Up to \$2,000

Eligibility

Funding will be available to nonprofit 501(c)(3) organizations within the state of Maine or serving students or educators within the state of Maine. Funds may be used for events, materials and educational programs for students, educators and/or volunteers with a statewide impact. (This category is not designated for individual schools or school districts.) Matching contributions are mandatory and may consist of; use of facilities, volunteer time, in-kind contributions, community involvement, salaries, etc.

Application Process

- The revolving deadline for submission for current applications is 4:00 PM on: June 7, August 9, and December 6, 2019.
- The grant application and attachments shall be submitted in PDF format by email to Willie Sawyer Grenier at Maine Agriculture in the Classroom, maitc@maine.gov .
- The maximum duration of the grants will be one year.
- Final reports are due one year from the application deadline chosen above, but can be submitted sooner.
- Funding awarded may not be consistent with the funding request.

Maine Agriculture in the Classroom reserves the right to reproduce projects and materials resulting from this funding. All pictures submitted must be accompanied by a waiver release for their use in MAITC printed materials, online, and other media. The form is posted on the website www.MaineAgintheClassroom.org with grant applications.

Required Application Components

- Completed Cover Page Form – Posted on the website www.MaineAgintheClassroom.org
- Project overview – 1 short paragraph for media use – 50 words or less
- Short description of the project, including date(s), estimated attendance, objectives and target audience – 1 page maximum
- Budget (include matching funds)
- Statewide Impacts
- Previous records of success & Assessment

Review Process

Proposals will be assessed for eligibility and scored based on a rubric of 100 total possible points. Winners will be announced within 1 month of submission deadline and funds disbursed at that time, pending availability.

The following scoring rubric will be applied:

- 25 points – Practicality and scope of the project
- 25 points – Agriculture Education Focus for Pre Kindergarten to 12th grade levels,
- 25 points – Budget and schedule
- 25 points – Assessment

Reporting

A final report is due 1 year from the submission deadline (may be submitted sooner) by mail or email attachment to maitc@maine.gov

Must Include:

- Short written report up to 2 pages including outcomes, assessment results, and numbers of students, teachers and volunteers involved directly and impacted indirectly, and the duration.
- 2 – 6 photographs with releases for printed and online use,
- A copy of materials developed (if applicable),
- Event program and list of attendees with contact information. (email addresses)
- Copies or records of any media coverage.

*Applicants will not be eligible for additional funding before the final report is submitted for their previous award. Applicants that do not submit a final report for funding will not be eligible for future funding from this program.

Grant winners will all receive posters to be used during events, and bookmarks for students involved in the project. In an attempt to credit the real funders, Maine Ag Specialty License Plate owners, please be sure to use these and distribute them during the funding year as part of your agreement when you accept this grant funding.

For more information contact Willie Sawyer Grenier at maitc@maine.gov or 207.287.5522